

Dino Cantelmi – Vice Chairman
Lynn Cunningham – Treasurer
Eugene Gonzalez – Secretary
Billy Kounoupis – Assistant Secretary / Treasurer
Mark Jobes - Member
Steve Fernstrom – Executive Director
Paige Van Wirt – City Liaison

Jim Broughal – BPA Solicitor

BETHLEHEM PARKING AUTHORITY BOARD OF DIRECTORS MINUTES

A virtual meeting of the Bethlehem Parking Authority Board was held on September 29, 2021 at 4:00 p.m.

The following were in attendance:

Dino Cantelmi – Vice Chairman
Lynn Cunningham – Treasurer
Eugene Gonzalez – Secretary
Mark Jobes - Member
Jim Broughal - Solicitor
Steve Fernstrom – Executive Director

Mr. Dino Cantelmi, the Chairman of the Board called the September 2021, meeting of the Bethlehem Parking Authority to order.

MINUTES

Mr. Dino Cantelmi asked the Board for a motion to approve the Minutes for the July 2021 meeting. Ms. Lynn Cunningham made a motion to approve the Minutes and Mr. Gene Gonzalez seconds the motion. Motion passed unanimously.

EXECUTIVE SESSION

The Board went into Executive Session for 15-20 minutes to discuss litigation and contract negotiation

COURTESY OF THE FLOOR

Attorney Gary Brienza spoke in regard to his client, Greg Salamoni, who, through one of his businesses, entered into an agreement of sale in 2017 with the BPA to purchase 209 Broadway. Subsequently, an extension was signed which is due to expire in October of 2021. Attorney Brienza stated his client paid 50k deposit for the original agreement and 10k for the extension. He is here today to request another extension for the property. He stated that because of delays due to COVID, the contingencies could not be met in the original agreement dated back to 2017. He also stated there are contingencies in the original agreement from 2017 that are influenced because 209 Broadway. Attorney Jim Broughal commented on why after four years, this is being brought up now. Attorney Brienza stated he did not represent his client at the time the original agreement was signed.

DIRECTOR'S REPORT

Executive Director Fernstrom updated the board on several initiatives including the pilot of state of the art, customer friendly, touch screen pay stations on the Upper Commons, the overhaul of the BPA website to make it more user friendly and efficient, the upcoming pilot on AVI in the North Street Garage and the addition of three additional Electric Vehicles.

SOLICITOR'S REPORT

None

FINANCIAL REPORT

Mr. Chris Betley from Buckno & Lisicky stated that after consulting carefully with our auditors, we will be writing off Ticket Write Offs and will only be recording actual revenue. The old system was unable to record efficiently an moving to our new system allows us to report this correctly. He also reported the July - August 2021 financials. Through August, revenue was \$5,040,921, \$1,173,63 above budget. Expenses through August are \$1,944,001, \$501,981 under budget. Income through August is \$2,806,920, \$1,675,615 after all transfers, below budget. Mentioning that \$299,900 is due to PPP Loan forgiveness. Mr. Betley also mentioned the bPA has set up the Capital Reserve Fund into a Money Market account with an initial transfer of 800k.

Vice Chair Lynn Cunningham made a motion to approve the financials for the period ending August 2021 and Mr. Gene Gonzalez seconded the motion. Motion passed unanimously.

OLD BUSINESS

Executive Director Steven Fernstrom reported that the Polk Street Garage should go out to bid early November.

NEW BUSINESS

Executive Director Steven Fernstrom requested a motion to approve four items to be ratified, they are,

- Vaccine Policy

- Hold Harmless – LVCC – HarvestFest
- License and Easement Agreement – NCC for the Polk Street Garage
- License Agreement – CelticFest

Vice Chair Lynn Cunningham made a motion to approve, Mr. Gene Gonzalez second, no discussion, motion passed unanimously.

ADJOURNMENT

Mark Jobs asked if the Board should hold a special meeting in regard to the Attorney Brienza's comments. The Board moved to instead hold an Executive Session.

EXECUTIVE SESSION

The Board went into Executive Session for 15-20 minutes to discuss litigation and contract negotiation

Chairman Dino Cantelmi asked the Board for a motion to adjourn. Vice Chair Lynn Cunningham made a motion to adjourn the meeting and Mr. Gene Gonzalez second the motion. No discussion, motion passed unanimously.