

Dino Cantelmi – Chairman
Lynn Cunningham – Vice Chairman
Eugene Gonzalez – Secretary
Mark Jobes - Treasurer
Steve Fernstrom – Executive Director
Jim Broughal – BPA Solicitor
Paige Van Wirt – City Liaison

BETHLEHEM PARKING AUTHORITY BOARD OF DIRECTORS MINUTES

A meeting of the Bethlehem Parking Authority Board was held on July 27, 2022 at 4:00 p.m.

The following were in attendance:

Dino Cantelmi – Chairman
Lynn Cunningham – Vice Chairman
Mark Jobes – Treasurer
Jim Broughal - Solicitor
Steve Fernstrom – Executive Director
Ken Jones - Enforcement Manager
Luz Vega- Office Supervisor
Carol Wladika – Office Manager

Mr. Dino Cantelmi, the Chairman of the Board called the July 27, 2022, meeting of the Bethlehem Parking Authority to order.

MINUTES

Mr. Dino Cantelmi asked the Board for a motion to approve the Minutes for June 22, 2022, meeting. Ms. Lynn Cunningham and Eugene Gonzalez seconds the motion. Motion passed unanimously.

COURTESY OF THE FLOOR

Mr. Ryan Burns and several team members from Healing Hands expressed their concern of parking at the Walnut St Lot with allowing public parking to park and share with permitted parkers. Mr. Steve Fernstrom spoke about shared parking and the mission of BPA is to provide parking to the public. Especially in the downtown where parking is stressed. The BPA performed car counts and discovered there was an opportunity for the public to share the lot with permitted parkers. There was a glitch the first day only and it was fixed that day.

Ms. Michelle Woodruff and her husband explained they have a property on Main & Fairview. Main Street, where their address is, is not part of the RPP Zone. Fairview however, is, where their access door to their property is. They requested their property be included in the RPP on Fairview, since that is where their access is. Mr. Steve Fernstrom spoke about that someone came in to petition on their block and they might be taken into consideration.

Mr. Alex Hirsch lives in 731 Center Street and transferred his License and Registration to Rhode Island. He stated he is a resident here in Bethlehem for several years and wanted a RPP since he's still a resident but due to policies for the RPPs, a resident must have their PA license and registration matched to the address within the RPP Zone. He requested an exemption is made for him.

DIRECTOR'S REPORT

Polk Street Garage

Mr. Steve Fernstrom stated that the Polk St. Garage site work is 50% complete. Storm and water lines are 85% completed. He will continue to work with commonwealth satisfying the RACP documentation requirement for the project.

Walnut Street Garage Site Study

Mr. Steve Fernstrom received the 2nd version study draft, comments, and feedbacks. Has meetings with administration by-weekly.

SOLICITOR'S REPORT

Mr. Jim Broughal stated that ArtsQuest has requested to place 3 dumpsters for Musikfest at 61 W Walnut St. Mr. Jim Broughal needs a motion to approve the access. Mr. Mark Jobes made a motion to approve and Mr. Eugene Gonzalez second the motion. Motion passed unanimously.

Mr. Jim Broughal presented a resolution to recognize and restrict funding regarding the \$2,500,000.00 million-dollar RACP reimbursement grant. Mr. Jim Broughal requested a motion, Ms. Lynn Cunningham first, and Mr. Mark Jobes seconded the motion. Motion was unanimously.

Mr. Jim Broughal Polk St. Garage 11,000 sq. Ft of property RFP perron \$750.000, was going to do condominium. Perron realized this is in an act 2 site, no residential. Residential will be in the 2nd, 3rd floor. Under the buyer/ Seller agreement- is to make sure that this agreement is recorded at the recorded of the deeds only obligation. Mr. Jim Broughal needs a motion Ms. Lynn Cunningham first and Mr. Mark Jobes seconded the motion. Motion passed unanimously.

FINANCIAL REPORT

Mr. Steve Fernstrom called Mr. Chris Betley of Buckno & Lisicky who reported actual revenue to date is \$3,646,384, which is over budget by \$188,229.60, compared to last year which revenue was \$3,500,000. Of that, \$300,000 of PPP money that was forgiven and recognized as revenue. \$2,022,958 of operating expenses before transfers, \$84,938 under budget.

Coming in October, we have a debt of \$1.6 million dollars that we have on principal and interest payment.

We are almost through the audits. Waiting a pension number to come out. Bond proceed for Polk St \$500,000 payment April through May, waiting on June. Mr. Mark Jobes first and Mr. Eugene Gonzalez seconded the motion. Motion passed unanimously.

OLD BUSINESS

None

NEW BUSINESS

Mr. Steve Fernstrom spoke about a Language Incentive MOU, we have team members fluent in other language would like to compensation for 2nd Language. Ms. Lynn Cunningham first, and Mr. Mark Jobes second the motion. Motion passed unanimously.

Mr. Steve Fernstrom introduced an MOU to recognize Juneteenth as a Holiday and remove primary day. Mr. Eugene Gonzalez made a motion and Mr. Mark Jobes seconded the motion. Motion passed unanimously.

Mr. Steve Fernstrom introduced a Ratification of a prior action by the board through email, which is the Maarv Litigation filing. Ms. Lynn Cunningham first, Mr. Eugene Gonzalez seconded the motion.

ADJOURNMENT

Mr. Dino Cantelmi asked the Board for a motion to adjourn the meeting. Ms. Lynn Cunningham made a motion to adjourn and Mr. Eugene Gonzalez second the motion. Motion passed unanimously