



## BETHLEHEM PARKING AUTHORITY

85 W. North Street  
Bethlehem, Pennsylvania 18018  
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**Position:** Maintenance Team Member

**Position Classification:** Hourly

**Reports to:** Maintenance Supervisor

**Salary/Hourly Range:** \$16.33

### **Date Posted:**

The BPA has implemented transformational initiatives that bring technology, efficiencies, and sustainability into our evolving operations. We're committed to continuously exceeding expectations in providing an efficient parking system that supports the growth, safety, and sustainability of the beautiful city of Bethlehem. At the BPA, it's about each person bringing their unique skills and passion to a challenging and evolving industry.

### **Position Description:**

The Seasonal Maintenance Team Member will perform general maintenance, cleaning, and basic repairs for assigned equipment and facilities. This is a perfect opportunity for a self-starting maintenance professional to be a part of a team-oriented atmosphere.

### **Duties:**

- General cleaning and maintenance of all BPA parking garages, equipment, and properties.
- Inspects and identifies equipment in need of repair.
- Performs minor repairs.
- Installs and maintains parking-related equipment and signage.
- Operates Bethlehem Parking Authority vehicles and equipment as assigned.
- Maintains reports, work orders, and logs.
- Performs other related duties as assigned.

### **Experience and Education:**

- Ability to follow instructions.
- High school diploma or equivalent required.
- Possession of a Driver's License with a good driving record.
- Experience in basic maintenance, repairs, cleaning, and other janitorial work.
- Candidate must be able to work a flexible schedule, including nights and weekends.
- Candidate must be able to communicate effectively both verbally and in writing.
- Candidate must be self-motivated and disciplined.
- Ability to use hand tools, basic powered equipment, and power tools.
- Excellent organizational and time management skills.
- Related experience preferred.

### **Additional Eligibility Qualifications**

- Possesses excellent interpersonal skills, especially in collaborating and working well with others.
- Proficient in computer and mobile app skills.

**Benefits**

Generous benefits package including health insurance, dental insurance, a deferred compensation plan, and personal, vacation, sick, and holiday leave.

Shift pay differential offered

**Please go to [bethpark.org/employment](http://bethpark.org/employment) or submit a cover letter, resume, and other supporting documentation to [info@bethpark.org](mailto:info@bethpark.org), with Maintenance Team Member in the Subject line.**