

Lynn Cunningham – Chairwoman
Mark Jobes – Vice Chairman
Eugene Gonzalez – Secretary
Mark Jobes - Treasurer
Steve Fernstrom – Executive Director
Jim Broughal – BPA Solicitor
Paige Van Wirt – City Liaison

BETHLEHEM PARKING AUTHORITY
BOARD OF DIRECTORS MINUTES

A meeting of the Bethlehem Parking Authority Board was held on April 11, 2023, at 4:00 p.m.

The following were in attendance:

Lynn Cunningham – Chairwoman
Mark Jobes – Vice Chairman & Treasurer
Eugene Gonzalez – Secretary
Jim Broughal - Solicitor
Steve Fernstrom – Executive Director
Tiffany Wells – Deputy Director
Chris Betley – Buckno & Lisicky
Luz Vega – Office Supervisor
Richard Lynn – Maintenance Manager
Ken Jones - Enforcement Manager
Carol Wladika – Office Manager

Ms. Lynn Cunningham, the Chairman of the Board, called the April 11, 2023, meeting of the Bethlehem Parking Authority to order.

MINUTES

Ms. Lynn Cunningham asked the Board for a motion to approve the Minutes for March 22, 2023, meeting. Mr. Eugene Gonzalez made a motion to approve the Minutes, and Mr. Mark Jobes seconded the motion. A motion was passed unanimously.

COURTESY OF THE FLOOR

None

DIRECTOR'S REPORT

Polk Street Garage

Mr. Steve Fernstrom reported that the precast for the Polk Street Garage is 100% complete. The concrete slab will be 75% complete in the next 30 days. The pedestrian bridge work will commence in the next 30 days.

SOLICITOR'S REPORT

NONE

FINANCIAL REPORT

Mr. Chris Betley reported that for the month of March 2023, we had \$9.9 million in cash in investments. Year-to-date revenue, we have \$1, 867,199.22. Total expenses for the month of March 2023 were \$888,353.89. Total net income for the month of March 2023 was \$320,000. March Magistrate income was not included.

Ms. Lynn Cunningham asked for a motion to approve the financials for March 2023. Mr. Mark Jobes made a motion to approve the financials and Mr. Eugene Gonzalez seconded the motion. A motion was passed unanimously.

OLD BUSINESS

None

NEW BUSINESS

Walnut Street Garage Design Engineer

Mr. Steve Fernstrom reported that three responses were received for the design and construction of the new garage in Walnut Street. The responses were from Walker, THA, and Pennoni. The evaluation of the RFP is based on the total value of the proposal. Mr. Steve Fernstrom presented the proposal from THA to the Board. The amount of the proposals that were submitted was as follows: Walker at \$547,000. THA at \$466,665 and Pennoni at \$347,000. With the previous experience with the Bethlehem Parking Authority and the total value of the proposals, Mr. Steve Fernstrom is requesting a motion from the board to approve the THA proposal.

Ms. Lynn Cunningham asked for a motion to approve the proposal from THA at \$466,665. Mr. Mark Jobes made a motion to approve the proposal from THA and Mr. Eugene Gonzalez seconded the motion. A motion was passed unanimously.

Walnut Street Garage Geotechnical Engineering Services

Mr. Steve Fernstrom presented a proposal from Kleinfelder Geotechnical Engineering Consulting Services that will analyze the soil that is underneath the garage. Their fee is not to exceed \$98,175.

Ms. Lynn Cunningham asked for a motion to approve the proposal from Kleinfelder Geotechnical Engineering Consulting Services. Mr. Eugene Gonzalez made a motion to approve the proposal and Mr. Mark Jobes seconded the motion. A motion was made unanimously.

ADJOURNMENT

Ms. Lynn Cunningham asked for a motion to adjourn the meeting. Mr. Mark Jobes made a motion and Mr. Eugene Gonzalez seconded the motion. A motion was passed unanimously.