



## BETHLEHEM PARKING AUTHORITY

85 W. North Street  
Bethlehem, Pennsylvania 18018  
Phone: 610-865-7123 – Fax: 610-865-7124  
Email: [info@bethpark.org](mailto:info@bethpark.org) - Website: [www.bethpark.org](http://www.bethpark.org)

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### Reorganization Board Meeting Minutes

**Date: 01/28/2026**

**Time: 4:00PM**

**Location: Bethlehem Parking Authority Offices**

- I. **Call Meeting to Order** at The Bethlehem Parking Authority Office on Wednesday, January 28, 2026, at 4:00 pm.
- II. **Roll Call**
  - A. **Present:** Mr. Mark Jobes, Chairperson; Mr. Eugene Gonzalez, Vice Chairman; Mr. Dan Sobrinski, Treasurer; Mr. Jim Broughal, Solicitor; Mr. Steve Fernstrom, Executive Director; Mr. Chris Betley, Buckno Lisicky Financial Consultant; Ms. Tiffany Wells, Deputy Director; BPA Staff
- III. **Courtesy of the floor**
  - A. None
- III. **Election of Officers**
  - A. Approval of Chairman – Mr. Jim Broughal asked for nominations for Chairman of the Board for the Bethlehem Parking Authority. Mr. Eugene Gonzalez nominated Mr. Mark Jobes. There were no others nominated. The nomination was passed unanimously.
  - B. Approval of Vice Chairman – Mr. Jim Broughal asked for nominations for Vice Chairman of the Board for the Bethlehem Parking Authority. Mr. Mark Jobes nominated Mr. Eugene Gonzalez. There were no others nominated. The nomination was passed unanimously.
  - C. Approval of Treasurer – Mr. Jim Broughal asked for nominations for Treasurer of the Board for the Bethlehem Parking Authority. Mr. Mark Jobes nominated Mr. Dan Sobrinski. There were no others nominated. The nomination was passed unanimously.
  - D. Approval of Secretary – Mr. Jim Broughal asked for nominations for Secretary of the Board for the Bethlehem Parking Authority. Mark Jobes nominated Karen Widrick. There were no others nominated. The nomination was passed unanimously.
  - E. Approval of Solicitor – Mr. Jim Broughal asked to appoint a Solicitor for the Bethlehem Parking Authority. Mr. Mark Jobes appointed Mr. Jim Broughal, and Mr. Eugene Gonzalez seconded it. The appointment was passed unanimously.
- IV. **Adjournment**
  - A. Mr. Jim Broughal asked for a motion to adjourn. Mr. Mark Jobes made a motion to adjourn and Mr. Eugene Gonzalez seconded the motion. A motion was passed unanimously.



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**I. Call Meeting to Order** at The Bethlehem Parking Authority Office on Wednesday, January 28, 2026, at 4:00 pm.

**II. Roll Call**

**A. Present:** Mr. Mark Jobes, Chairperson; Mr. Eugene Gonzalez, Vice Chairman; Mr. Jim Broughal, Solicitor; Mr. Dan Sobrinski, Treasurer; Mr. Steve Fernstrom, Executive Director; Ms. Tiffany Wells, Deputy Director; Mr. Chris Betley, Financial Consultant, and BPA Staff

**III. Minutes**

**A.** Mr. Mark Jobes asked for a motion to approve the Minutes of December 16, 2025. Mr. Dan Sobrinski made a motion to approve the Minutes, and Mr. Eugene Gonzalez seconded the motion. A motion was passed unanimously.

**IV. Courtesy of the Floor**

**A.** Mr. Robert Virgilio received a ticket for parking on a Snow Emergency route. He asked to be a little more lenient under certain circumstances for the benefit of small businesses in town. Mr. Steve Fernstrom said he would run a report and see how many tickets were issued during the Snow Emergency.

**B.** Mr. Elton Jules is the owner of a business at 331 Broadway. Mr. Jules is looking for permit parking on the street. He states it's an inconvenience for him to run his business without having close parking to his business. Mr. Steve Fernstrom said, without knowing the specifics, we are tasked with enforcing the Ordinance of the City of Bethlehem. In order to obtain a residential permit, the vehicle registration and driver's license must reflect the address in the zone per City Ordinance. Mr. Steve Fernstrom



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suggested that he speak to the landowner of Seven Sirens to see if they can offer him a space on their property.

### V. Director's Report

- A. Holiday Parking - A report was downloaded to the website showing parking occupancy and availability during the holiday season. A webpage was created on our site to show real-time parking availability in our garages.
- B. Snow Preparation - Mr. Steve Fernstrom reported that our team has been out prepping and clearing snow. We have 17 parking lots, and 24 locations with sidewalks to clear. They have been out since Saturday, clearing lots for our permit holders. The garages were taken advantage of during this Snow Emergency, which was great.

Ms. Karen Widrick has joined the meeting at 4:28 pm.

### VI. Solicitor's Report

- A. Mr. Jim Brougal presented an Amendment to the Agreement for the sale between Ironside Urban Renewal, LLC and the Bethlehem Parking Authority. They would like the conditional approval period to be extended by 12 months instead of the 6 months currently set forth in the agreement, with the new closing date of June 30, 2028, for \$75,000. Mr. Mark Jobes would like to know why they would like the extension to close. Mr. Jim Brougal motion to table this matter.

### VII. Financial Report

- A. Mr. Chris Betley reported for the month of December 2025, total investments was \$18,211,711.21. Total restricted cash of \$12,353,159.88. Total unrestricted cash of \$6,344,327.10. The CIP Walnut Street Garage Project was \$24,530,615.36. This does not include December's applications. Total gross profit for December was \$1,310,292.49. Total year to date revenue was \$11,002,219.79. One-time investment earnings from 2024A and 2024B Bonds for \$668,838.90. Grant revenue was \$270,283.07. Gain/loss sale of \$100,000 one-time revenue. Total budget expenses were \$8,634,744.00. Actual expenses was \$8,298,935.93. Net income with transfers, \$1,140,323.53. Invoices and expenses are still coming in.



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### VIII. Old Business

A. None

### IX. New Business

A. None

### X. Adjournment

A. Mr. Mark Jobes made a motion to adjourn the meeting, and Mr. Eugene Gonzalez made a motion to adjourn, and Mr. Dan Sobrinski seconded. A motion was passed unanimously.